

LITTLETON VILLAGE METROPOLITAN DISTRICT NOS.

1 & 3

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, October 8, 2024

TIME: 5:30 p.m.

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWFIODhhN2EtYWVvKOS00ZDliLWJjNDUtNDhjNzNmMzRhMjJi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID: 576 198 678#

Board of Directors District No. 1

John Buchanan, Jr.

Sherry Buchanan

Vacant

Vacant

Vacant

Office

President

Secretary/Treasurer

Treasurer

Director

Director

Term Expires

May, 2027

May, 2027

May, 2025

May, 2025

May, 2025

Board of Directors District No. 3

John Buchanan, Jr.

Sherry Buchanan

Vacant

Vacant

Vacant

Office

President

Secretary/Treasurer

Treasurer

Director

Director

Term Expires

May, 2027

May, 2025

May, 2025

May, 2025

May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA

- A. Review and consider approval of minutes from September 4, 2024 special meeting (District Nos. 1 & 3) (enclosure).
- B. Ratify interim claims. (District No. 3) (enclosure).
- C. Consideration and approval of 2025 Annual Administrative Matters Resolution for District No. 1 (enclosure).
- D. Consideration and approval of 2025 Annual Administrative Matters Resolution for District No. 3 (enclosure).
- E. Consideration and approval of 2025 Meeting Resolution for District No. 1 (enclosure).
- F. Consideration and approval of 2025 Meeting Resolution for District No. 3 (enclosure).
- G. Consideration and approval of 2025 Election Resolution for District No. 1 (enclosure).
- H. Consideration and approval of 2025 Election Resolution for District No. 3 (enclosure).

III. FINANCIAL MATTERS

- A. Public Hearing on proposed 2025 Budgets.
 - 1. Consider approval of Resolution Approving Proposed 2025 Budget, Certification of Mill Levies, and Appropriate Sums of Money for District No. 1 (enclosure).
 - 2. Consider approval of Resolution Approving Proposed 2025 Budget, Certification of Mill Levies, and Appropriate Sums of Money for District No. 3 (enclosure).
- B. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2024.

IV. LANDSCAPE MATTERS

- A. Review and consider approval of agreement from BrightView for annual snow services (enclosure).

- B. Review and consider approval of agreement from BrightView for landscape services in the amount of \$10,764.00 (enclosure).

V. LEGAL MATTERS

- A. Review and consider approval of Contract to Buy and Sell Real Estate Agreement with Northstar Ventures, LTD in the amount of \$415,000 (District No. 3) (enclosure).
- B. Discuss and approve 2025 setting operations and maintenance fees for District No. 3.

VI. DIRECTOR MATTERS

- A. Development update.

VII. MANAGER MATTERS

- A. Discuss insurance requirements (public officials' liability, general liability, workers' compensation, comprehensive crime). Authorize membership in the Special District Association (enclosures).
- B. Discuss statutorily required documents posted on website and consider remediation services.
- C. Consider approval of CliftonLarsonAllen LLP Statement of Works for 2025 (District Nos. 1 & 3) (enclosures).

VIII. OTHER BUSINESS

IX. ADJOURNMENT