

LITTLETON VILLAGE METROPOLITAN DISTRICT NOS. 1 & 3

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

www.littletonvillagemd.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Monday, October 10, 2022

TIME: 5:30 p.m.

LOCATION: Via Microsoft Teams

You can attend the meetings in any of the following ways:

URL:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGQ2NmQ4MjYtMjUwOS00MjdiLWIyYzctZWZlZjFiZmI3Nzg2%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d

Dial in:

1-720-547-5281 United States, Denver

Phone Conference ID: **539 493 402#**

Board of Directors District No. 1

John Buchanan, Jr.

Sherry Buchanan

Vacant

Vacant

Vacant

Office

President

Secretary

Treasurer

Director

Director

Term Expires

May, 2023

May, 2023

May, 2025

May, 2025

May, 2025

Board of Directors District No. 3

John Buchanan, Jr.

Sherry Buchanan

Vacant

Vacant

Vacant

Office

President

Secretary

Treasurer

Director

Director

Term Expires

May, 2023

May, 2025

May, 2025

May, 2025

May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.

- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public comment.

Members of the public may express their views to the Board on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Discuss and consider approval of 2023 insurance renewal. Consider approval of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or TCW and authorize membership in the Special District Association (enclosed).

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the March 18, 2022 Regular Meeting of the Districts and the May 17, 2022 Special Meeting of District No. 3 (enclosed).
- B. Ratify and approve Unaudited Financial Statements for the period ending June 30, 2022 (District No. 3) (enclosed).
- C. Consider approval of 2023 Annual Administrative Matters Resolutions (enclosed).
- D. Consider approval of 2023 Meeting Resolution (enclosed).
- E. Consider adoption of Resolution No. 2022-10-01 Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- F. Ratify and approve Interim Claims (District No. 3) (enclosed).
- G. Acceptance of current Cash Positions (District No. 3) (enclosed).
- H. Consider ratification of Acceptance of 2021 Audit Exemptions (enclosed).
- I. Authorization of District Accountant to prepare Applications for Exemption from 2022 Audits.
- J. Consider ratification of 2021 Annual Reports (enclosed).

III. FINANCIAL MATTERS

- A. Public hearings on Proposed 2022 Budget Amendments (if needed).
- B. Public hearings on Proposed 2023 Budgets.
 - 1. Consider approval of Resolution Approving Proposed 2023 Budget, Certification of Mill Levy, and Appropriate Sums of Money for District No. 1 (enclosed).
 - 2. Consider approval of Resolution Approving Proposed 2023 Budget, Certification of Mill Levy, and Appropriate Sums of Money for District No. 3 (enclosed).
- C. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- D. Other.

IV. LEGAL MATTERS

- A. Discuss detention pond parcel development (District No. 3).
- B. Other.

V. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP 2023 statement(s) of work for District No. 3 (enclosed).
- B. Review September 2022 Monthly Maintenance Report from BrightView Landscape Services, Inc. (enclosed).
- C. Review and consider approval of Independent Contractor Agreement for 2023 Snow Removal Services between the District and BrightView Landscape Services, Inc. (District Nos. 2 and 3) (enclosed).
- D. Review and consider approval of 2023 Landscape Services Agreement between the Districts and BrightView Landscape Services, Inc. (District No. 3) (enclosed).
- E. Other.

VI. DIRECTOR MATTERS

- A. Other.

VII. OTHER BUSINESS

- A. Other.

VIII. ADJOURNMENT

There are no more regular meetings scheduled for 2022.